



Oxhey Early Years Centre

Admission Policy for Oxhey Early Years Centre – Maintained Nursery School (Blue, Purple and Rainbow Rooms)

Hertfordshire County Council has a duty to provide access to 15 hours of free early education for all three and four year olds in Hertfordshire, who wish to take up their entitlement. This is known as a “funded” place.

All children from the term after they are three years old are entitled to 15 hours of free early education, which equates to 570 hours a year. Oxhey Early Years Centre offer this entitlement term time only for 38 weeks per year. The free entitlement can be accessed in either Day Care (Orange Room) or School (Blue, Purple and Rainbow Rooms), according to availability.

Oxhey Early Years Centre also offers 30 hours a week funded places, term time only, if parents are eligible, according to the criteria set out by Department of Education (see details below).

In addition, the Centre is able to offer paid places for extended hours and holiday care. Details of this offer are on the admissions form and can be applied for at the same time as applying for a funded place.

School (Blue, Purple and Rainbow Rooms):

The Local Education Authority will no longer be co-ordinating nursery admissions from September 2018 and parents/carers will need to make direct applications to the setting/s of their choice.

The Blue, Purple and Rainbow Rooms will operate a single intake in September, enabling children to take up their nursery place in the September following their third birthday. Occasionally, subject to availability, three year old children may be invited to attend the nursery sooner than this date at the discretion of the Head Teacher.

Attendance in Blue Room is 9-3pm 5 days a week (30 funded hours)

Purple Room is either 9-3pm (30 funded hours) or the universal entitlement of 15 funded hours can be taken over 3 days with the additional three hours paid for.

Rainbow Room attendance (15 funded hours) is 8.30-11.30am.

Should the School be oversubscribed the following criteria will be followed for all the applications received by the closing date.

Rule 1: EHC Section 324 of the Education Act 1996 requires the governing bodies of all maintained schools to admit a child with an EHC (Education, Health and Care) Plan that names the school.



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Rule 2: Children looked after by the local authority, including children who were previously looked after but were then adopted (or became subject to a child arrangements order or a special guardianship order).

Rule 3: A child 'at risk' (or the sibling of a child 'at risk') who is the subject of an inter-agency child protection plan.

Rule 4: Medical or Social needs - children for whom it can be demonstrated that they have a particular medical or social need to go to the school.

A panel of governors will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule and must clearly demonstrate why Oxhey Early Years Centre is the only nursery that can meet the child's needs.

Rule 5: Children who have a sibling in the School or Day Care at time of application.

Rule 6: Attends Oxhey Early Years Centre Day Care at the time of the nursery application, in the following order, long day sessions, more than 3 short sessions, 2 or 3 short sessions.

Rule 7: Distance of home address from Oxhey Early Years Centre – measured in a straight line using:

<https://www.freemaptools.com/distance-between-uk-postcodes.htm>

Where there is a need for a tie-breaker where two different addresses measure the same distance from a school, in the case of a block of flats for example, the lower door number will be deemed nearest. If there are two identical addresses of separate applicants, the tie break will be random.

The rules are applied in the order they are stated. If more children qualify under a particular rule than there are places available, then the next rule will be applied.

If there are fewer applications than places available all applicants will be admitted.

A late application will not be processed until all other applications have been allocated.



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Are you eligible for 30 hours funded childcare?

- If you are eligible, 30 hours is available for 38 weeks of the year (just like the existing 15 hours scheme).
- You, and any partner, must each expect to earn (on average) the equivalent of working 16 hours a week at your national minimum wage (£120 at the National Living Wage, less if you are on the National Minimum Wage)
- If you, or your partner, are on maternity, paternity or adoption leave, or you're unable to work because you are disabled or have caring responsibilities, you could still be eligible.
- You cannot get 30 hours free childcare if you, or your partner, expect to earn £100,000 or more p.a.
- Your child can start in their childcare place the term after they turn 3 years old and have received a valid 30 hours code, **whichever is later**. Term start dates are 1st September, 1st January and 1st April.
- You may be asked for further information as part of your application, so apply well ahead of the start date for each term.
- To keep your 30 hours free childcare place you need to check your details are up to date every 3 months.

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