

OXHEY EARLY YEARS CENTRE APPLICATION FORM

Eastbury Road, Watford, WD19 4RL www.oeyc.herts.sch.
 Tel: 01923 330300 E Mail: finance@oeyc.herts.sch.uk



MAIN INTAKE SEPTEMBER - We cannot guarantee bookings or additions from January

Child's Name:		Male / Female	Date of Birth:
Parent / Carer's Name:		Relationship to Child:	
Address:			
Postcode:			
Email Address:			
Mobile:		Home Tel:	
Preferred Start Date:		Already at the Centre?	

If you are entitled to 15 or 30 hours of funded sessions for your child from the term after their 3rd birthday. (for 2 year funded sessions please see overleaf)

Are you interested in 15 funded hours 30 funded hours
 If you ONLY require funded hours please complete table below

We are open 8am-6pm - do you require wraparound daycare sessions Yes / No
 If 'yes' please complete table overleaf selecting which session you require

Do you require term time only All year round (50 weeks per year)

If you will be sharing funded hours with another provider, please give details:

15 Funded Hours Only

Please indicate below which session you prefer by ticking the boxes. Minimum of 2 sessions

	Monday	Tuesday	Wednesday	Thursday	Friday
AM 8.30-11.30					
PM 12-3					

30 Funded Hours Only

	Monday	Tuesday	Wednesday	Thursday	Friday
9-3					

We will require proof of employment / training / study
 Employers / College name and phone number:

Proof of eligibility for 30 hours funded childcare - Ref No:

You will need to bring in your child's original birth certificate when you have received your offer letter



Sessions for 2 Year Olds / Additional hours for 3-4 Year Old Children

Please indicate below which session you prefer by ticking the boxes. Minimum of 2 sessions

Sessions available -	Monday	Tuesday	Wednesday	Thursday	Friday
2 year olds: 8-6, 8-4, 8-1, 9-4, 9-6, 1-6, 9-12, 1-4					
3 year olds: 8-9, 3-4, 3-6					

2 year funding - are you entitled to funding? - please see 'Funding Information for Parents' (attached):
 Yes No

Are you interested in 'Time For Two's' Sessions available 8.45-11.15am Monday, Tuesday, Wednesday:
 Yes No

Does your child have Special Needs: Yes No (evidence will be requested)

Does your child have a sibling at the Centre: Yes No

INFORMATION REQUIRED FOR ADMISSIONS POLICIES: If your child is not eligible for the 3-4 Year Old Free funding please refer to the Daycare Admissions Policy. If you are applying for the 3-4 year old funding please refer to both the Daycare and the Nursery School Admissions policies (see website)

3-4 Year Old Funding - additional sessions request - Due to high demand, we cannot guarantee additional sessions when your child becomes eligible for funding. Requesting additional sessions now is recommended but is subject to availability at the time. Please write your request below:

I understand OEYC will share my child's data with Sunshine Children's Centre if I live in their catchment area. Please tick the box if you wish to opt out

Administration Fee (Non Refundable): If you have already paid us an administration fee you do not pay again.

15 or 30 hours free entitlement only No fee

Additional paid sessions £25.00

Daycare - All day sessions £50.00

Please make cheques payable to: OEYC Ltd

Additional Information to support your application:

Signature..... Date.....

For Office use only

Date Form Received:	Input on: Waiting List	Childsplay	
Admin Fee Cash / Cheque / Card	Sessions Offered:	Room:	Offer Letter sent: